



**Hastings Public Library Board of Trustees  
Minutes of Board Meeting on June 7, 2021**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 4:33 PM.
  - a. Board members present were Norma Jean Acker (in Hastings), Jordan Brehm (Library), Audrey Burton (Library), Jeff Kniaz (Library), Kelli Newberry (Library), John Resseguie (in Hastings) and Mary Rivett (in Hastings).
  - b. Also present were Peggy Hemerling (Library) and Diane Hawkins (Library).
  - c. Absent were: Kim Bosma (on vacation) and David Koons (out of town).
  
2. **APPROVAL OF THE AGENDA:**
  - a. It was moved by Kniaz, supported by Burton, that the agenda be approved. **Motion Approved**
  
3. **COMMENTS FROM THE PUBLIC** – Hemerling reported that a new patron told her that one of the deciding factors in the patron’s decision to retire in Hastings was because she thought the library was so great.
  
4. **COMMUNICATIONS** - none
  
5. **APPROVAL OF THE MINUTES**
  - a. It was moved by Kniaz, supported by Resseguie, that the minutes of May 3, 2021 be approved with the following correction Board member comments: Acker thanked the staff for all they’ve done to serve the patrons and keep the Library running smoothly throughout the pandemic. They’ve done a great job! **Motion Approved.**
  
6. **FINANCIAL REPORTS AND INVOICES**
  - a. **Invoices for April**
  - b. **April Budget Report**
  - c. It was moved by Kniaz, supported by Acker, that acceptance of the April financials be tabled until Hemerling can verify all expenditures. **Motion Approved.**
  
7. **COMMITTEE REPORTS**
  - a. Budget and Finance Committee: none
  - b. Building and Grounds Committee: The Committee completed their walk-through and found only 8 items that need to be addressed. At the time of the Board Meeting half of them were already done.

- c. Personnel Committee Report: The Committee approved the proposed staff wage changes for fiscal year 2021-2022. They also requested that part-time staff scheduled to work on holidays be paid for those holidays.
- d. Policy Committee: The Policy Committee reviewed the proposed changes to the Library's personnel policy. They had several questions, so charged Hemerling and Edelman to find answers and have the document reviewed by a lawyer.
- e. Marketing Committee: none

8. **LIBRARY DIRECTOR'S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS**

- a. Additional security camera: It was moved by Newberry, supported by Burton, to approve the purchase of one additional security camera. **Motion approved**
- b. 2021- 2022 Budget: It was moved by Newberry, supported by Kniaz, to accept the budget for the next fiscal year. **Motion approved**

10. **NEW BUSINESS:**

- a. **Schindler maintenance contact:** It was moved by Newberry, supported by Kniaz, to sign the 10 years maintenance agreement with Schindler after the details have been received in writing. **Motion approved six to one.**
- b. **Capital Campaign:** The formation of a Capital Campaign to raise money to replace the library windows was discussed. Newberry, Rivett and Burton volunteered to represent the Board. The group will meet for the first time on June 28, 2021.

11. **Board Member comments:** none

12. **ADJOURNMENT:** It was moved by Kniaz, supported by Burton, to adjourn the meeting at 5:45 PM. **Motion approved.**